

POSITION SPECIFICATION

POSITION TITLE: Material Handler

REPORTING TO: Warehouse Supervisor

LOCATION: St. Albans, VT

About the role:

Barry Callebaut is a global organization poised for growth; a company which has embraced the vision to delight its customers, while out-performing its competitors, a business which is committed to sustainability, has innovation in its DNA, is a leader in complex manufacturing and supply chain solutions and is focused on being a best-in-class employer. Barry Callebaut seeks diverse and passionate people who thrive in a dynamic environment, focused on continuous learning, living BC's Values and of course loving chocolate.

This position is responsible for conveying (by forklift/handcart and/or high-racker) all necessary materials for continuous supply to all internal manufacturing departments. Retrieval, verification, transfer and storage of all materials externally supplied as well as internally manufactured products.

Key responsibilities include:

The duties and responsibilities described are not a comprehensive list and that additional tasks may be assigned to the employee from time to time; or the scope of the job may change as necessitated by business demands. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

- Observe all safety, sanitation, GMP and HACCP requirements
- Operate forklift vehicles in a safe manner
- Perform material handling as required throughout the production and warehouse areas
- Perform visual inspection of all inbound/outbound materials prior to acceptance or loading to ensure conformance as well as inspection of staged loads, SU numbers and customer specifications
- Perform sample checks on inbound materials as required
- Assign and store all inbound materials
- Provide raw materials and packaging to internal customers
- Restock unused materials as needed
- Complete daily cycle counts accurately per established auditing guidelines
- Identify and report all motorized equipment failure prior to use
- Support special project needs as is necessary

About you

- High school diploma or GED
- Mechanical ability/aptitude, a plus
- Good communication skills both verbally and written
- Minimum of two (2) years' experience in a warehouse environment including familiarity material handling equipment, warehouse layout, storage and retrieval in a food-manufacturing environment.
- Valid motor vehicle license, required

We are an equal opportunity employer and value diversity in our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

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- SAP and WMS knowledge preferred as well as math skills.
- Excellent safety record
- Ability to stand on concrete floor for long periods of time
- Bend, squat, stretch, reach; frequently
- Ability to climb stairs, often
- Must be able to lift minimum of 50lbs, often
- Comfortable working at heights
- Must be able to work in a variety of weather conditions and temperatures in the facility
- Noise level can exceed .85 decibels

What you can expect from Barry Callebaut:

- Competitive salary and comprehensive benefits package
- 12 paid holidays, generous PTO, plus your birthday off
- Maternity and Paternity Benefits
- Environment that welcomes workplace flexibility
- An atmosphere where diversity is embraced, and inclusivity is second nature. We call it #OneBC! Just ask our champions with the Americas Women's Forum and the Racial Equality Forum!
- Ability to grow personally and professionally within an organization that values development and internal career growth
- Be part of our mission in making sustainability the norm through Forever Chocolate with priorities centered around prospering farmers, zero child labor, carbon and forest positive, and creating 100% sustainable ingredients in all of our products.

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