



TOWN OF ST. JOHNSBURY

Town Clerk's Office
51 Depot Square, Suite 3
St. Johnsbury, VT 05819

www.stjvt.com

Town Clerk 802-748-4331
Dispatch 802-748-2314
Police 802-748-2314
Fire 802-748-8925
Public Works 802-748-4408
Assessor Office 802-748-4272

Community Resource Officer

This unique position blends community outreach with parking enforcement, helping to keep our neighborhood safe, welcoming, and accessible for all. The Community Resource Officer acts as a bridge between local government services and the public, fostering trust, promoting public safety, and supporting community members' access to vital resources.

This position is responsible for monitoring and enforcing local parking ordinances, issuing warnings and citations for violations, assisting in resolving parking disputes and concerns, and providing civil fingerprinting services. The ideal candidate will serve as a resource and provide information on the Town's programs to owners, residents, businesses, the general public, and other Town departments. A positive attitude, strong work ethic, excellent communication skills, attention to detail, and multitasking ability are desired.

Applicants will have a high school diploma or equivalent. An associate or bachelor's degree in human services, criminal justice, or a related field is preferred. Experience in community engagement, parking enforcement, or public service is desirable, but willing to train the right applicant. This position requires the candidate to work independently and in all weather conditions.

Salary range: \$20- \$22 per hour, depending on qualifications and experience.

To apply, please submit a letter of interest and resume to:

Rachel Waterhouse
Town of St. Johnsbury
51 Depot Square
St. Johnsbury, VT 05819
rwaterhouse@stjvt.com

The Town of St. Johnsbury is an equal opportunity employer.