



17 Flat Street
Brattleboro, VT 05301
www.bgcbrattleboro.org
802.254.5990

Teen Center, Youth Development Professional

The Boys & Girls Clubs of Brattleboro seeks a caring and committed individual to play a meaningful role in the lives of local teenagers. Candidates must be at least 18 years old and able to commit to a 20-25 hour a week schedule at our Flat Street Teen Center.

HOURS OF OPERATION

School Year: 2:30 - 7pm Monday Through Friday

Summer: 12-5pm Monday through Friday

***First Friday of the month: 2:30 - 9pm (Teen Night)*

***some weekend work available*

Position Overview

Qualified individuals will be enthusiastic about our mission of equipping all youth with essential skills and attitudes to lead healthy, productive lives in vocation, community service and environmental stewardship.

Applicants should be passionate about youth engagement and invested in helping our members reach their full potential. This position is responsible for implementing programs that emphasize whole-person education while focusing on fun and self-expression for our youth members.

Qualified candidates will:

- Possess the skills and temperament necessary for the compassionate supervision and engagement of youth between the ages of 12-18.
- Meaningfully participate in daily program set-up and delivery in collaboration with Program Director and other program staff.
- Possess the ability to maintain safe boundaries as a consistent role-model while providing youth with time, attention and counsel.
- Supervise, guide, and mentor Club members, ensuring their safety at all times.



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Additional Responsibilities

- Learn and implement nationally recognized Boys & Girls Club of America programs into lesson plans, covering five key areas (health & life skills, sports, fitness & recreation, the arts, education & career development, and character & leadership) while promoting and encouraging program participation
- Assist with driving vans for student pickups
- Foster respectful collaboration among members and their peers
- Complete child safety & trauma informed practices.
- Address behavior using positive redirection and reinforcement
- Collaborate with Program Director to distribute post-program/post-experience surveys and document participant feedback
- Work with the Program Director to address and document incidents and/or accidents in a timely manner
- Maintain a well organized program area, and support participants and other program staff in properly caring for equipment, Club spaces, and working with youth and Program Staff to keep collaborative spaces accessible and clean
- Promote the Club's Mission & Vision in all interactions with community collaborators, youth, families, staff, and visitors
- Participate in maintaining a culture of growth, kindness and respect for each individual
- Perform other related duties as assigned

Qualifications and Skills

- Must have a valid Drivers license
- Must have a clean criminal history check
- Must be fingerprinted upon acceptance of the position
- Must participate in annual CPR and First Aid certification
- Candidates must have at least a High School Diploma or equivalent
- Previous experience working with teens highly valued

Salary and Hours:

This is a part-time, hourly position. Pay is \$19-23 per hour and commensurate with experience. Anticipated Fall schedule is M-F from 3-7 PM with additional hours available for special events and activities. The first Friday of the month is teen night with hours extending until 9:00pm.



BOYS & GIRLS CLUB
OF BRATTLEBORO

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To apply, submit a cover letter and resume to julia@bgcbrattleboro.org