

Accounts Receivable Supervisor

One Gordon Mills Way St. Johnsbury, VT

Full-time, Onsite

Applicants must be legally authorized to work in the United States at the time of employment

Starting salary: \$92,100

Join our team where we accomplish great things TOGETHER.

Allow us to introduce ourselves...

The Weidmann Group of companies is active in some of the world's most vital fields namely energy and medical. Our technology and our know how contribute crucial resources to a worldwide market, whether it be leading the global market in transformer electrical insulation, keeping the lights on for billions of consumers, or the delivery of a breakthrough drug through our advanced plastics technologies for medical and pharmaceutical applications.

The role...

The Accounting Supervisor will play a key role within the Accounting team, primarily leading day-to-day Accounts Receivable and transactional accounting operations while supporting month-end close and general accounting activities. This is a hands-on accounting operations leadership role focused on AR, reconciliations, cash application, and team supervision.

How you'll make an impact...

- Support monthly and year-end close activities, including account reconciliations, journal entries, and AR-related reporting.
- Lead daily Accounts Receivable operations including collections, invoicing support, customer account resolution, and cash application processes.
- Supervise and support the AR team, including workload management, training, and performance monitoring.
- Manage factoring processes, including receivable submissions, reconciliations, and audit support.
- Partner cross-functionally with Accounting, Customer Service, and Sales teams to resolve customer account and billing issues.
- Support fixed asset tracking, depreciation entries, and other routine accounting activities.
- Assist with sales and use tax documentation and other recurring accounting compliance activities.
- Identify opportunities to improve AR processes, reporting accuracy, and workflow efficiency within the accounting function.

What do you bring...

- Bachelor's degree in Accounting or related field preferred. Candidates with strong Accounts Receivable, billing, cash application, or general accounting backgrounds are strongly encouraged to apply.
- Minimum 5 years of hands-on accounting experience in Accounts Receivable, general accounting, billing, or transactional accounting functions required. Prior experience supervising or leading a small team preferred.
- Strong understanding of AR processes, reconciliations, cash applications, and general ledger accounting required.
- This position is best suited for candidates with experience in operational accounting environments rather than corporate finance, FP&A, or Controller-level leadership roles.
- Ability to act and operate independently with minimal daily direction from manager to accomplish objectives.
- Attention to detail and high level of accuracy.
- Good interpersonal and communication skills - both verbal and written.
- Problem solving and critical thinking skills to strategically manage and drive positive change within the organization.
- The ability to summarize data logically and communicate information and recommendations clearly to all appropriate contacts.

- Team player, experience in building effective cross functional relationships with business partners. Experience using Microsoft Excel, Word, and Power Point tools, and SAP. Onsite presence is required to fulfill this job.

What do we offer?

- Medical insurance with an accompanying health savings account, vision and dental insurance, PTO starting your FIRST day
- 401k plan with company match, Company paid basic life and AD&D insurance, STD and LTD
- Employee assistance program
- Employee referral program
- Additional company programs include: Wellness, clothing allowance, computer loan, and tuition reimbursement