



# Community Care Network

Rutland Mental Health Services & Rutland Community Programs

## **Community Care Network is hiring per diem Respite Providers.**

Community Care Network is comprised of Rutland Mental Health Services and Rutland Community Programs. Our mission is to enhance the well-being of our communities, individuals and families through responsive, innovative and collaborative human services.

### **About the Role:**

Looking for a rewarding and flexible role where you can make a real difference in a child's life? As a Respite Provider, you'll spend quality time with children through fun, engaging, and meaningful activities that match their unique interests, personalities, and abilities. From creative play and outdoor adventures to games, crafts, and community activities, you'll help create positive experiences that build confidence, joy, and connection.

This flexible per diem position offers approximately 2–16 hours per week based on caseload and your availability, with most services taking place after school, during evenings, and on weekends.

In this role, you'll provide children with one-on-one support while giving families valuable time to rest and recharge. Activities are designed to be inclusive, accessible, and easy for families to continue within their everyday routines, regardless of background or resources.

If you are compassionate and committed to helping children thrive, we'd love to hear from you.

### **Principal Responsibilities:**

- Provide one to one care to youth.
- Encourage the child's participation by providing interactive activities.
- Discuss the child's day with the parents and complete notes at the end of the shift outlining completed activities and behavior.
- Encourage consistency of service by maintaining communication with parents and the Respite Coordinator.
- Maintain a flexible schedule to meet the family's needs.
- Complete documentation and service notes in a timely manner.
- Report to the Respite Coordinator and actively seek consultation whenever necessary or requested by the Respite Coordinator.
- Attend required supervision, training, and in-service meetings.

**Candidates must have:**

- High School Diploma or GED
- At least one year of experience working with children (preferably children with special needs)
- Ability to work a flexible schedule, supporting children between 2 - 16 hours a week after school and/or on the weekends.
- Must be comfortable providing home visits in a variety of locations throughout Rutland County and driving clients.
- A valid driver's license, reliable transportation with personal automobile liability insurance coverage at or above the levels mandated by the State of Vermont.
- \*Successful completion of a criminal history background check after hire.

**Benefits:**

- Flexible Hours
- Competitive Pay - \$20.00/hour
- Collaborative and Engaging Team Meetings
- Opportunities for Professional and Personal Growth
- Limited Benefit Package

Our work is guided by our core values of Trust, Accountability, Respect, Cultural Competence, Person-Centered, and Continuous Learning and Growth.

CCN is an Equal Opportunity Employer.