

## Studio Potter

Location: Woodstock, VT

Type: Full or Part Time Positions Available

Salary Range: \$20 - \$22/ hour

Primary Responsibilities:

- Production Pottery
  - Customer Interactions
  - Wheel Workshops
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Production Pottery:

- Throw, hand build and finish the assigned pottery pieces in a timely manner at our standing wheels
- Maintain the finesse of each piece while striving to throw more efficiently to maximize quantity and quality of production run
- Train alongside the master potters and with the Lead Studio Trainer to achieve consistency across the product line
- Maintain a clean and safe studio environment by adhering to our cleaning procedures and schedules
- Once trained, load and unload kilns on a regular or rotating basis
- Studio potters are a part of the overall production process and team - as part of the production team, there may be a need to help within different areas of the department: glazing, waxing, etc.
- Accurate recording of output against work orders
- Any other duties as required

Customer Interactions:

- Embracing the open studio and responding to customer questions and comments appropriately and with enthusiasm
- Educating the customer about the Farmhouse Pottery brand and production technique
- Maintaining tidy work space during open studio hours to improve customer experience

Wheel Workshops:

These are personal workshops with our potters where we teach participants how to throw pottery and guide an interactive experience. Guests get the chance to create their very own artisan souvenir which we finish and ship to them. Workshops are available twice a day and are assigned to our master potters on a rotating basis.

- Upon completion of proper training, teach wheel workshops as scheduled to the FHP standard
- Set up and break down of wheel workshop equipment and supplies
- Fill out wheel workshop paperwork properly and write thank you card
- Trim and finish workshop pieces and get them in queue for the kilns

Requirements:

- Prior throwing experience; candidates will show their wheel skills in an interview

- Strong communication and interpersonal skills
- Attention to detail
- Willingness to work 40+ hours a week, possibly including weekends

Physical Requirements:

- Frequently carry, raise or lower objects up to 40 pounds from one level to another regularly
- Remain on feet in upright position for continuous periods of time
- Walk throughout building, including up and down stairs and outside
- Exerting force up to 40 pounds on a regular basis so object is moved towards or away from team member
- Good hand-eye coordination and hand strength
- Regularly reaching for, grasping and/or picking up objects
- Bending forward by bending at waist or bending legs and spine

We participate in E-verify. Please see this E-Verify participation poster and this IER Right to Work poster for more information.

**This Organization Participates in E-Verify** / **Esta Organización Participa en E-Verify**



This employer participates in E-Verify and will provide the federal government with your Form I-9 information to confirm that you are authorized to work in the U.S.

**E-Verify Works for Everyone**

For more information on E-Verify, or if you believe that your employer has violated E-Verify responsibilities, please contact DHS.

**888-897-7781**  
dhs-gov/e-verify

**IF YOU HAVE THE RIGHT TO WORK**



**DON'T LET ANYONE TAKE IT AWAY**

If you have the skills, experience, and legal right to work, you deserve to be considered for employment opportunities in the way that others do. You should not be treated differently because of your national origin. A part of U.S. immigration law protects that national origin. Title 8 U.S.C. § 1324(a)(1)(A) prohibits employers from discriminating on the basis of national origin. You can read this law at 8 U.S.C. § 1324(a).

**The Immigration and Employee Rights Section (IER) can help you if you are an employer that you work in violation of this law.**  
This law may also apply to 8 U.S.C. § 1324(b), Title 8 U.S.C. § 1324(a)(5)(D).

**Call IER if an employer:**  
Does not hire you or fires you because of your national origin or citizenship status (Title 8 U.S.C. § 1324(a)(1)(A)).  
Treats you unfairly while checking your right to work in the U.S., including while completing the IER Form I-9.  
Does not allow you to work in an occupation if you are a U.S. citizen or lawful permanent resident (Title 8 U.S.C. § 1324(a)(5)(D)).

**The law can be complicated. Call IER to get more information on protections from discrimination based on citizenship status and national origin.**

**Immigrant and Employee Rights Section (IER)**  
1-800-268-9414 TTY: 1-800-237-2615  
www.dhs.gov/ier  
@dhs\_gov/ier

U.S. Department of Justice, Civil Rights Division, Immigrant and Employee Rights Section, January 2017

**SI USTED TIENE DERECHO A TRABAJAR**



**NO DEJE QUE NADIE SE LO QUITTE**

Si usted dispone de las habilidades, experiencia y el derecho a trabajar en los Estados Unidos, usted merece ser considerado para oportunidades de empleo en la misma manera que los demás. No debe ser tratado de manera diferente por su estatus de ciudadanía o nacionalidad. Una parte de la ley de inmigración de los Estados Unidos protege que el origen nacional no sea un motivo para discriminar. El Título 8 del Código de los Estados Unidos, 8 U.S.C. § 1324(a)(1)(A) prohíbe a los empleadores discriminar en función del origen nacional. Usted puede leer esta ley en 8 U.S.C. § 1324(a).

**El Departamento de Justicia, División de Derechos de Inmigrantes y Empleados (DERE) puede ayudarle si usted es un empleador que trabaja en violación de esta ley.**  
Esta ley también puede aplicarse a 8 U.S.C. § 1324(b), Título 8 U.S.C. § 1324(a)(5)(D).

**Si usted es un empleador:**  
No contrata a alguien o lo despiden por su origen nacional o estatus de ciudadanía (Título 8 del Código de los Estados Unidos, 8 U.S.C. § 1324(a)(1)(A)).  
Trata a alguien de manera injusta al verificar su derecho a trabajar en los Estados Unidos, incluso al completar el Formulario I-9.  
No permite que alguien trabaje en una ocupación si es ciudadano o residente permanente de los Estados Unidos (Título 8 del Código de los Estados Unidos, 8 U.S.C. § 1324(a)(5)(D)).

**La ley puede ser complicada. Llame a DERE para obtener más información sobre protecciones contra la discriminación basada en el estatus de ciudadanía y el origen nacional.**

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