

Dispatcher, North Springfield Vermont

**Company Description:**

Performance Foodservice, PFG's broadline distributor, maintains a unique relationship with a variety of local customers, including independent restaurants and hotels, healthcare facilities, schools, and quick-service eateries. A team of sales reps, chefs, consultants, and other experts builds close relationships with customers - providing advice on improving operations, menu development, product selection, and operational strategies. The Performance team delivers delicious food but also goes above and beyond to help independent restaurant owners achieve their dreams.

**Job Description:**

**We Deliver the Goods:**

- Competitive pay and benefits, including Day 1 Health & Wellness Benefits, Employee Stock Purchase Plan, 401K Employer Matching, Education Assistance, Paid Time Off, and much more
- Growth opportunities performing essential work to support America's food distribution system
- Safe and inclusive working environment, including culture of rewards, recognition, and respect

**Position Summary:**

Responsible for coordinating the overall scheduling and dispatching of delivery operations by communicating with truck drivers through computers, phones or two-way radios. Assign drivers to trucks and make sure that they leave and arrive on schedule. Available at all times to answer any questions from drivers, help them avoid traffic jams and keep them aware of inclement weather ahead. Communicates and interacts with customers, vendors and co-workers professionally ensuring questions are answered accurately and in a timely manner. Functions as a team member within the department and organization, as required, and perform any duty assigned to best serve the company.

**Position Responsibilities:**

- Dispatchers keep track of the progress drivers make along their route by using available technology.

- Check drivers in and out of terminals and transfer the trip records into a company's files.
- Communicate with drivers on a daily basis, but must handle any requests and complaints from customers.
- Calculate miles for all trucks.
- Determine travel and route times so that delivery costs can be accurately determined.
- Performs other related duties as assigned.

Schedule:

Tuesday - Saturday, 6am - 230pm

**Benefits:**

[Click Here for Benefits Information](#)

**Qualifications:**

High School Diploma/GED or Equivalent Experience

1-2 years dispatch and commercial driver experience or related area

**Preferred qualifications:**

High School Diploma/GED or Equivalent Experience

2-4 years dispatch and commercial driver experience within the food service industry

**EEO Statement:**

Performance Food Group and/or its subsidiaries (individually or collectively, the "Company") provides equal employment opportunity (EEO) to all applicants and employees, regardless of race, color, national origin, sex, marital status, pregnancy, sexual orientation, gender identity, religion, age, disability, genetic information, veteran status, and any other characteristic protected by applicable local, state and federal laws and regulations. Please click on the following links to review: (1) our [EEO Policy](#); (2) the "EEO is the Law" [poster](#) and [supplement](#); and (3) the [Pay Transparency Policy Statement](#).