



# Community Care Network

Rutland Mental Health Services & Rutland Community Programs

## **Community Care Network is looking for Direct Support Professionals Level 2 to join our Employment Supports team!**

Community Care Network is comprised of Rutland Mental Health Services and Rutland Community Programs. Our mission is to enhance the well-being of our communities, individuals, and families through responsive, innovative, and collaborative human service

### **About the Role:**

The Level 2 Direct Support Professional is an entry level position for which all training is provided. This position provides direct support to individuals with developmental disabilities so they can maintain employment. The DSP II works with individuals on identified goals emphasizing individuals' strengths, abilities, and interests.

### **Principal Responsibilities:**

- Provide direct support for assigned individuals so they can maintain employment.
- Identify individuals' strengths, abilities, and interests, and develop a strategic plan to match career opportunities for individuals with local employers as required.
- Complete required documentation (i.e. daily data, service logs, timesheets, mileage sheet...etc.) in a timely manner.
- Implement appropriate support strategies as outlined in the ISA and Career Support Plan.
- Assist individuals in finding and retaining employment as necessary.
- Assist Service Coordinator in the development of employment goals as necessary.
- Provide career training to individuals within their employment site
- Provide general education around supported employment to employers as needed.
- Provides transportation to individuals as necessary.
- Participate in regular supervision.

### **Qualifications:**

- Highschool Diploma or GED required
- Previous experience in developmental services preferred.
- Commitment to community inclusion and individual choice.
- Proficiency with computers, experience entering data into electronic medical records (EMR) program.
- Flexibility, dependability, and ability to work independently.

- Must have a valid driver's license, reliable transportation with personal automobile liability insurance coverage at or above the levels mandated by the State of Vermont.
- \*Successful completion of a criminal history background check after hire.

**What's in it for YOU:**

- Competitive Pay - \$18.80/hour
- Comprehensive Benefit Package
  - 401(k)
  - 401(k) matching
  - Dental insurance
  - Employee assistance program
  - Flexible schedule
  - Flexible spending account
  - Health insurance
  - Health savings account
  - Life insurance
  - Paid time off
  - Professional development assistance
  - Retirement plan
  - Tuition reimbursement
  - Vision insurance
- Career Training and Development
- Collaborative and engaging team meetings with supervision.

CCN is an Equal Opportunity Employer